



**Public Board Meeting Minutes  
May 25, 2023**

**Meeting Start Time:** 6:06 pm

**Meeting Adjourned:** 6:53 pm

**In Attendance** (In Person): Meghan Newberry, Courtney Fox, and Shannon Tumolo

**In Attendance** (via Zoom): Anabelle O'Malley, Janine Salomone, Kim Lopez, Kristen Gideon, Loren Holland, and Sarah Nagle

**Regrets:** Michael Reilly, Becky Phillips, and Matt Petrin

**Guests:** None

**Public Comment**

No public comment for the meeting was received. There was correspondence to the FSMA Board regarding a student matter, which will be discussed in Executive Session.

**Approval Public Minutes**

The minutes from the April 27, 2023, public board meeting were reviewed. A motion to approve the April 27, 2023, public board meeting minutes was made by S. Tumolo. Second by J. Salomone. Vote passed. No objections. No abstentions.

**Website Monitoring Report from the Department of Education**

- The website monitoring report for the month of May was reviewed. The report indicated that FSMA is compliant in the required areas.

**Head of School Report**

The Head of School provided an update on the following:

- DE Charter School Network IDEA Awards.
  - There were many members of FSMA in attendance due to multiple teachers from FSMA that were nominated.
  - The Head of School went through the names of all the teachers that were nominated.
    - There were several individual teachers recognized.
    - There was a teaching team that was recognized; and
    - There was also a teacher recognized for their work with the community.
- First Band Concert
  - This was the first large scale band performance/concert.
  - There were 89 members of the FSMA instrumental program.
  - The music teacher spearheaded this event, which he hopes to continue in future years.



- Graduation
  - Graduation is Friday June 9<sup>th</sup> at 3:00 pm at Frawley Stadium
  - The breakdown of the types of high schools the 8<sup>th</sup> graders will be attending was provided.
    - 39% of graduating 8<sup>th</sup> graders are headed back to a school in their district.
    - 15% are going to a charter/magnet school.
    - 29% are going to private school.
    - 17% are going to a vo-tech school.
- Summer Programing
  - There are several events that will occur this summer:
    - Extended School Year program for students who qualify.
    - Kindergarten preview camp
    - Transition to upper school event
    - Middle school workshop
    - Playground playdates
    - New family event
    - Various teacher trainings:
      - Responsive classroom training
      - Montessori training
      - New teacher evaluation system training

## Committee Reports

### ***Executive Committee Report***

M. Newberry reported that the Executive Committee was not able to meet this month. M. Newberry did indicate that, if possible, she would like everyone to be in person at the June meeting in order to celebrate some of the great events. In addition, the annual meeting, which is typically held in June, is going to be moved to the July meeting. The July and August meeting will be combined as the August meeting is typically skipped because of back-to-school activities. So, the July 27<sup>th</sup> meeting will be moved to August 3<sup>rd</sup>, which will also serve as the date of the annual meeting. The meeting in August will also be in person.

### ***Development Committee Report***

M. Newberry indicated that B. Phillips continues to work diligently to start planning the Ten-Year Anniversary celebration. Full board participation is requested. Anyone who is able to assist should reach out to Becky.

### ***Governance Committee Report***

S. Tumolo reported that the Governance Committee was not able to meet this month due to scheduling conflicts. She provided an update on the Governance Committee's recruiting efforts. The committee did interview a prospective board member. K. Gideon met with S. Tumolo to



discuss creating a candidate tracker, which will also house information about board members and assist with onboarding. S. Tumolo reminded the board about completing the skills survey.

### ***Finance Committee Report***

C. Fox provided the finance committee report. The narrative for April was discussed. There are two outstanding revenues that are anticipated. Overall, revenues are stable. The finance committee is looking into the line item regarding insurance, which had been trending pretty high. C. Fox indicated that there was an inaccurate cost on the budget and the insurance company incorrectly billed us for something. They are in the process of sending a reimbursement. C. Fox reported that the 990 has been submitted, the audit dates have been selected for the summer, and the committee is looking into the Governor's budget regarding raises for teachers, and what the impact for FSMA would be. A motion to approve and post the April finance narrative was made by J. Salomone. Second by S. Tumolo. Vote passed. No objections. No Abstentions.

### **Misc.**

J. Salomone provided the board information on the issue with the streetlights. The streetlights around FSMA are owned by FSMA and not the City of Wilmington. They were a residual of when the building used to be owned by MBNA/Bank of America. The City of Wilmington is in the process of updating their streetlights and is willing to purchase our streetlights for \$1.00 so that they can take over the repair and replacement. J. Salomone, M. Reilly, and C. Fox have been in discussion with the City of Wilmington about this. The lights are currently powered by our building, but the City of Wilmington intends to change the power source to one owned by the City of Wilmington. The contract with the City of Wilmington requires that it be a Board approved contract. A motion was made to approve the contract with the City of Wilmington and to designate the head of school, J. Salomone, and M. Reilly to finalize the terms of the agreement. If there is a material change, they will come back to the board. The motion was made by M. Newberry. Second by S. Tumolo. Vote passed. No objections. No Abstentions.

### **Executive Session**

A motion to move into executive session was made by J. Salomone. Second by S. Tumolo. Moved into executive session at 6:45 pm. Returned from executive session at 6:52 PM.

**Motion to adjourn by J. Salomone. Second by S. Tumolo. Meeting adjourned at 6:53 pm.**