



**Public Board Meeting Minutes
March 23, 2023**

Meeting Start Time: 6:12 pm

Meeting Adjourned: 6:49 pm

In Attendance (In Person): Anabelle O'Malley, Rebecca Phillips, Matt Petrin, Meghan Newberry, Kristen Gideon, Michael Reilly, and Courtney Fox

Regrets: Janine Salomone, Shannon Tumolo, Kim Lopez, Loren Holland, and Sarah Nagle

Guests: None

Public Comment

No public comment was received.

Approval Public Minutes

The minutes from the February 23, 2023, public board meeting were reviewed. A motion to approve the February 23, 2023, public board meeting minutes was made by M. Petrin. Second by B. Phillips. Vote passed. No objections. No abstentions.

Website Monitoring Report from the Department of Education

- The website monitoring report for the month of March has not been received yet. Upon receipt of the report, it will be circulated to the Board.

Head of School Report

The Head of School provided an update on the following:

- Enrollment for 2023-2024
 - The waiting list has over 400 students.
 - The first round of invitations went out.
 - The deadline to accept has passed and a few people were invited from the waiting list.
- FSMA Week of Acceptance
 - Each day had a different theme.
 - The focus was on inclusion. i.e. inside out day because what's on the inside matters.
- Overnight Trip
 - The Upper School overnight trip will resume. It's been on a hiatus since the pandemic.
 - The first information session has occurred.
 - Part of the overnight trip includes fundraising for their trip.
- American Montessori Conference
 - 12 staff members from FSMA attended.



- o This year the conference was in Boston.
- o There were two days' worth of workshops.
- 2023-2024 Proposed School Calendar
 - o There is one change to the proposed calendar. Election day was on the calendar as a vacation day, but that was an error.
 - o The calendar is created by a committee of teachers and parents. Feedback is sought each year. The entire staff receives the calendar in order to provide feedback.
 - o Last year there was a request to have school start after Labor Day. C. Fox mentioned that some of the other districts are looking at a later start date after Labor Day but the main district FSMA follows has not. A later start date would result in ending later in June. The idea was considered by the staff, but they felt it was difficult to keep students engaged later in June.
 - o Every year the religious holidays were reviewed. The policy is that if more than 5% of the community celebrates the holiday, the entire school will have off. No new holidays were added this year.
 - o A motion to approve the 2023-2024 calendar was made by M. Reilly. Second by A. O'Malley. No oppositions, No abstentions
- Impact of Disproportionality Report.
 - o The Head of School explained the nature of the report and that the findings indicated FSMA does not have any disproportionate statistics with respect to race and special education.

Committee Reports

Executive Committee Report

M. Newberry reported that the Executive Committee met last Monday. The discussion was related to recruiting new board members and succession planning for the executive committee. The Action items for the Board Chair are to schedule individual one on one meetings with each board member.

Development Committee Report

B. Phillips provided the Development committee report. She brought some thank you notes to be sent to donors of the Do More 24 campaigns. We raised a little over \$10,000. B. Phillips requested assistance from the Board members to assist with the handwritten notes to show the donors we appreciate and value their donation. In the next couple of months, she will begin planning for the 10-year Anniversary event.

Finance Committee Report

M. Petrin provided the Finance Committee report. For the month ending February 2023, approximately \$79,000 of revenues were collected. Expenses year to date are at \$6.5 million, which represents 66% of the calendar year. We are seeing some higher inflationary costs for the



purchase of materials. Reserves are unchanged at \$1.45 million. Expect to be in the black by the end of the school year. A motion to approve and post the February finance narrative was made by B. Phillips. Second by K. Gideon. Vote passed. No objections. No Abstentions.

Governance Committee Report

K. Gideon reported on behalf of the Governance Committee. The Governance Committee looked at the recruitment process more. They will begin reaching out to some people of interest. The Committee is also looking for a way to store their documents. The annual meeting may be pushed back to June.

Executive Session

A motion to move into executive session was made by M. Petrin. Second by S. Tumolo. Returned from executive session at 6:48 PM.

Motion to adjourn by A. O'Malley. Second by K. Gideon. Meeting adjourned at 6:49 pm.