



**Public Board Meeting Minutes
October 27, 2022**

Meeting Start Time: 6:05 pm

Meeting Adjourned: 6:56 pm

In Attendance (Via Zoom): Sarah Nagle, Janine Salomone, Kristen Gideon, Shannon Tumolo, Loren Holland, and Kim Lopez

In Attendance (in person): Michael Reilly, Anabelle O'Malley, Rebecca Phillips, Meghan Newberry, and Courtney Fox

Regrets: Matt Petrin

Guests: Stephany Pachowka

Public Comment

No public comment received.

Comments from the Board Chair

M. Newberry shared some comments about the renewal process. M. Newberry traveled with some members of the school on Tuesday for the first hearing on FSMA's Charter renewal process in Dover. She also shared the opening she provided.

Approval Public Minutes

The minutes from the September 15, 2022 public board meeting were reviewed. A motion to approve the September 15, 2022 public board meeting minutes was made by M. Reilly. Second by A. O'Malley. Vote passed. No objections. No Abstentions.

Website Monitoring Report from Department of Education

- The website monitoring report was reviewed.
 - The report shows that FSMA is compliant with the Department of Education's requirements.

Head of School Report

The Head of School provided updates to the Board on the following:

- Status of Charter Renewal Process
 - The renewal application was submitted on September 30th. We received questions on October 14th in preparation for the Charter School Accountability Committee (CSAC) Meeting.
 - The CSAC meeting was on Tuesday October 25th. At the meeting FSMA answered the questions of the committee. In addition, a video giving an overview of the school was shown.
 - The written report from CSAC is expected by November 1st. There is also public hearing scheduled for November 15th at the Carvel building. School representation is permitted at



the public hearing. The Head of School and Board Chair will work on obtaining a list of people who can speak on behalf of the school at the hearing. The Secretary of Education will provide a final answer by December 15th.

- General School Updates:
 - The *Vocabulary Day Parade* occurred a few weeks ago, followed by *Watch Me Work Day*. Parent Teacher Conferences will occur next week. The Head of School discussed the three events and the rationale behind the timing of these events.
 - *Choosing a High School Night* occurred for the middle school students. Approximately 20 High Schools attended.
 - There will be student teachers starting soon along with students from Howard Votek's Education program.
 - Info sessions will begin in December and January in preparation for enrollment season.

Committee Reports

Finance Committee Report

Stephany Pachowka provided the Finance Committee report. The September narrative was reviewed. The month ending September 30, 2022 represents the first quarter/25% of the fiscal year. The preliminary budgeted revenue was \$11,857,091. Revenues collected to date are \$8,102,080. The September receipts were reviewed. Revenues outstanding are \$3,903.609, which are expected to come in by the end of December. The budgeted expenses are \$9,714.195. We are in line with the normal expenses for this time of year. Reserves are unchanged at \$1,452.762. The school year started with \$2,437,171 in operating cash. The yearend cash balance is projected to increase by \$229,389 to \$2,666,560. A motion to approve and post the September 2022 finance narrative was made by J. Salomone. Second by B. Phillips. Vote passed. No objections. No Abstentions

Development Committee Report

B. Phillips provided the Development Committee report. She reported that the next philanthropic event will be Giving Tuesday. The Committee will be meeting on Monday to discuss the strategy for Giving Tuesday. Details on Giving Tuesday will be provided to the Board via email. Development will start working on the 10-year Anniversary event for next year.

The Board Chair reminded the Board that the November and December Board meeting will be combined and will occur on December 8th at 6:00pm.

Governance Committee Report

S. Tumolo provided the Governance Committee report. The committee met on September 17th to discuss recruiting strategies for new board members. The Committee believes that we will require at least two additional directors due to terms ending. The committee has an idea to create a targeted outreach list. Governance is also working to ensure that new Board members get the mandatory DOE training assigned. In addition, Bios and headshots for new Board members are needed for the website.

Executive Committee Report

M. Newberry reported that the Executive Committee met this past Monday. The Committee discussed the schedule for the renewal process and the importance of having board members present for the

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events. The Committee also discussed succession planning for the Executive Committee. The Board Chair announced that Avery Stewart has decided to step down from the Board.

Motion to adjourn by M. Reilly. Second A. O'Malley. Meeting adjourned at 6:56 pm.