



**Public Board Meeting Minutes  
September 16, 2021**

**Meeting Start Time:** 6:05 pm  
**Meeting Adjourned:** 6:51 pm

**In Attendance** (Via Zoom): Meghan Newberry, Loren Holland, Mike Reilly, Dan Scholl, Janine Salomone, Nyla Millar, Sara Stabb, Sarah Nagle, Shannon Tumolo, Courtney Fox, Matt Petrin (joined at 6:12pm), and Kim Lopez (joined at 6:22pm).

**Regrets:** Becky Phillips and Avery Stewart

**Guests:** Courtney Loughney

**Comments from Board Chair**

- The Board Chair shared reflections on her experience visiting the school on the first day of the school year.
- She had a chance to walk around to all of the classrooms with Courtney and Liz, introduce herself to the students, teachers, staff, and bus drivers.

**Public Comment**

- No public comment was received.

**Approval Public Minutes**

- The minutes from the July 29, 2021 public board meeting were reviewed. A motion to approve the July 29, 2021 public board minutes was made by M. Reilly. Second by D. Scholl. Vote passed. No objections. No abstentions.

**Website Monitoring Report from Department of Education**

- Report was received on August 26, 2021
- Overall rating is *Meet Standards*
- The Head of School also reported that the website will be redesigned.

**Head of School Report**

The Head of School provided updates to the Board on the 2021-2022 School Year:

- The New School Year/Back to School
  - New staff started August 23<sup>rd</sup>.
  - FSMA has 15 new hires this year.
  - There are 76 staff members and 605 students this year.
    - There are two open positions. Currently have long term subs while looking for a permanent replacement.
  - The students returned on August 30<sup>th</sup>. Older kids return the first day to learn about how to be leader and ensure the new kids are welcomed.
- Program Highlights
  - Middle school sports teams have started.



- o School pictures took place during the first week of school
- o A school wide service project was launched for the people who were displaced because of the flooding in the Riverside area of Wilmington.
- o Electives have started for middle schoolers.
- Facility Updates:
  - o Full replacement of the upper school roof.
  - o A new single stall bathroom was added to the upper school.
  - o Plaza updates are scheduled to be done to create more opportunities for the upper school students
  - o There were updates to the key-card system at the upper school
- Covid Related Updates:
  - o Students have been doing great with wearing their mask and social distancing.
  - o Through last week, there were 6 positive COVID cases at FSMA. The cases are reported on the website weekly.
  - o Onsite testing has started. Every Wednesday the students are tested on site.
    - Approximately 84% of the population has signed up for onsite Covid testing.
  - o Upcoming Topics:
    - In October, Holly and Liz will talk about the following:
      - Multitiered System of Supports (MTSS)
      - Reading to Intervention (RTI)
      - Social and Emotional Learning Curriculum (SeL)
    - In December, Tracy, the Special Education Director will give the Board an overview of Special Education at FSMA.

## **Committee Reports**

### ***Executive Committee Report***

M. Newberry reported that the Executive Committee has a meeting scheduled for September 27<sup>th</sup>. The Executive Committee was unable to meet in August due to some scheduling conflicts.

### ***Development Committee Report***

M. Newberry provided the report because B. Phillips was unable to attend. It was reported that there are no updates from the Development Committee. The Committee will look to resume some activities now that school has resumed.

### ***Governance Committee Report***

M. Newberry reported that the Governance Committee is looking at the recruitment and onboarding process of new Board members. The committee is making some progress and will provide a formal update and recommendations to the Board once they have finalized everything. They are also looking at the interview questions, the application process, and new member onboarding.

### ***Finance Committee Report***

M. Petrin provided the Finance Committee Report and reviewed the July and August Narratives. As of August 31<sup>st</sup>, revenues are tracking on target. The school received approximately \$143,000 of ARPA funds. He is expecting local and state funding to be solidified by the end of the year. Expenses are on track with the calendar and there have been no surprises. Reserves are in line at \$1.3 million. The biggest goal is to ensure we are going to receive what we expect from the local funding.



The Head of School reported that the impact of the local funds could impact FSMA by about \$200,000. FSMA is looking for some additional details from the State on the local funds. The Charter School leaders have written a letter to the Department of Education asking for a full review of the process. The Head of School is trying to prepare for future issues of whether the increase in federal revenue will decrease local revenue.

A motion to approve and post the monthly web report and finance narrative for July and August was made by M. Reilly. Second by S. Tumolo. Vote passed. No objections. No abstentions.

### **Upcoming Topics**

The Head of School provided a heads up on a new topic that will be brought to the Board. A policy on COVID leave for staff that have to take leave for COVID related absences. It needs to be a Board policy because the State will provide reimbursement for substitutes if there is a Board approved policy.

**Motion to adjourn by M. Petrin Second from S. Tumolo. Meeting adjourned at 6:51 pm.**