



**Public Board Meeting Minutes
February 25, 2021**

Meeting Start Time: 6:06 pm (Meeting held via Zoom Conference Call)

Meeting Adjourned: 7:39 pm

In Attendance (In order of Zoom Call Review): Meghan Newberry, Matt Petrin, Janine Salomone, Avery Stewart, Becky Phillips, Courtney Fox, Courtney Loughney, Sara Stabb, Sarah Nagle, Loren Holland, Natalie Marchiani, and Mike Reilly

Regrets: None

Guests: None

A Message from the Board Chair

The Board Chair took a moment to recognize the PTO for their work on the virtual Happy Hearts event. The PTO found a great way to create a unique experience for an annual event that is loved by families. A special thank you was given to Erica Richardson, Lindsay Abrams, and the PTO members for their work with putting the event together.

Public Comment

No public comment recorded.

Approval Public Minutes

The minutes from the January 28, 2021 public board meeting were reviewed. A typo was noted in the Head of School report. There was also an error where C. Loughney was listed as being in attendance, however she was not. A motion to approve the January 28, 2021 public board minutes with the two corrections was made by B. Phillips. Second by M. Reilly. No objections. No abstentions.

Website Monitoring Report from DOE

- Overall rating is *Meets Standards*

Head of School Report

The Head of School provided updates to the Board on the following:

- Summary of the new CDC Guidelines and what it means for FSMA.
 - School leaders in the State have reviewed the updated guidelines from the CDC. Currently there is no recommendation from the State for increasing or decreasing the current mitigation strategies.
 - The two top priorities from the CDC were wearing masks at all times and physical distancing. FSMA has adopted mitigating strategies, i.e. no meals in schools, staggered arrivals and dismissals, no visitors.
 - FSMA has prioritized in person learning for students who receive special education services. HOS advised the board that every student who receives special education services is receiving all their services and accommodations at this time. Each student



was able to choose what manner they want to receive their services, i.e. in person or remotely.

- o For the fall of 2021, the goal is to be back in person full time, however FSMA's decision will take in consideration the State restrictions at that time, along with guidance from Delaware Public Health and the CDC.
- Recognition from the Head of School of people who have gone above and beyond this past month: PTO, Carline Crew, Sherry DiGiovanni, FSMA's Enrollment Expert.
- FSMA's Social Media Policy
 - o The Head of School recently presented a social media policy to staff after it came up in a meeting of the Delaware Charter School Network Leaders.
 - o The policy covers board members as "volunteers", however J. Salomone recommended specifically adding the words "Board Members" to make it clear. M. Reilly also provided a recommended edit to the language in paragraph 5(b)
 - o There was a discussion by the Board members on the possibility of extending the policy to family members, which was rejected. A Motion to adopt the social media policy with the changes discussed made was made by J. Salomone. Second by L. Holland. No objections. No abstentions.

Committee Reports

Development Committee Report

B. Phillips reported that the development committee recently met to discuss their fundraising efforts. The latest development is the Do More 24 campaign, which will begin on Thursday March 4th. It's a statewide initiative and FSMA is participating. There is a competitive drive to see who can get the most donors. Last year FSMA raised about \$10,000 from approximately 130 people. The goal for this year is to get at least 150 donors.

The development committee will be meeting again next month to discuss their goals for the next school year and the initiatives they want for the next year. The committee is also looking for more community partnerships.

M. Newberry reported that the Development Committee consist of C Loughery, A. Stewart, and B. Phillips, who work in conjunction with the Head of School, C. Fox.

Finance Report

M. Petrin provided the Finance report. As of January 31, 2021, we are about 50% through the fiscal school year. We are expecting approximately \$200,000 of additional CARES ACT funding. Expenses are in line with expectation at about 58.55%. State and local revenue amounts have been finalized. Reserves are unchanged. We are on track to end the year with slightly more (approximately \$220,000) than we started the year with. A motion to approve the web report and narrative report was made by M. Reilly. Second by J. Salamone. No objections. No abstentions.

Governance Report

S. Nagle provided an update. The committee had an opportunity to interview three candidates for Board positions. The resumes and interests' letters were submitted to the Board as part of the Board package. After a discussion on the candidates, a recommendation from S. Nagle to add all three to the Board. It



was decided that the new members would fill the vacancies in Class C, whose terms end in 2022. Class C members are eligible for another full term at the end of 2022. A motion to invite the three candidates on the Board was made by S. Nagle. Second by J. Salomone. Motion passed. No objections, no abstentions.

2021-2020 Calendar

C. Fox provided the Board with a copy of the draft calendar for the 2021-2022 school year for review and approval. A correction was noted for President's Day in February of 2022. A motion to approve the 2021-2022 calendar with the adjustments to the federal holiday in February made by M. Newberry. Second by J Salomone. Motion passed. No objections, no abstentions.

Executive Session

Motion to move into executive session by M. Reilley. Second by L. Holland. Moved into executive session at 7:21 pm. Returned from executive session at 7:39 PM.

Motion to adjourn by L. Holland. Second B. Phillips. Meeting adjourned at 7:39 pm.