**Public Board Meeting Minutes**

**January 28, 2021**

**Meeting Start Time:** 6:05 pm (Meeting held via Zoom Conference Call) **Meeting Adjourned:**  7:00 pm  
 **In Attendance** (In order of Zoom Call Review): Courtney Fox, Meghan Newberry, Sarah Nagle, Sara Stabb, Matt Petrin, Janine Salomone, Becky Phillips, Natalie Marchiani, Loren Holland, Avery Stewart, and Mike Reilly

**Regrets**: Courtney Loughney

**Guests**: Erica Richardson

**A Message from the Board Chair**

The Board Chair thanked the Board members for meeting with her one-on-one. The Executive Committee will be reviewing the committee structure and likely create an interim structure while the new Board member interviews occur. She thanked everyone for their patience while we work on the new committee structure. The Board Chair took a moment to thank the teachers, staff, families, and students for being such an inspiring community in the first half of the school year.

**Public Comment**

No public comment recorded.

**Approval Public Minutes**

Motion to approve the December 10, 2020 public board minutes. Motion made by M. Petrin. Second by B. Phillips. No objections. No abstentions.

**Head of School Report**

The Head of School provided updates to the Board on the following:

* Covid Updates:
  + The State of Delaware now has a dashboard with details on Covid specific information related to schools.
  + Vaccines for educators will be available in the 1B phase. The state is currently in phase 1A but will be moving to phase 1B this weekend. The Department of Education intends to use a lottery procedure for educators to sign up for the vaccine.
  + The Head of School and school nurses have a daily meeting to discuss procedures related to Covid
* Operational Updates:
  + The second semester has started. Families still received a choice to do the Hybrid Program or the Distance Program.
  + Discussion on the current hybrid model vs. a full day model.
* Happy Hearts with a Twist will occur on February 26th.
* The School Choice window for 2021-2022 just closed. The lottery will be held in early February.

**Final Budget**

The Head of School presented the final budget for review by the Board. The Head of School discussed some of the changes between the preliminary budget and the final budget. Motion to approve the final budget made by M. Reilly. Second by M. Petrin. No objections. No abstentions.

**Committee Reports**

***Executive Report***

M. Newberry reported that the executive committee is working to finalize the details around the committees. The goal is to have things finalize by the February meeting, or at least have an interim structure put in place.

***Development Committee Report***

B. Phillips reported that she plans to connect with the development committee in the next couple of weeks.

***Finance Report***

The Head of School reviewed the monthly narrative and web report details. 50% of the year is complete. As for expenses, we are a little ahead of the 50% mark because there is a lot that we pay on the front end/in the beginning of the year. There may be an additional $200,000 in CARES ACT funding made available to FSMA. The School is looking into how the funding can have the best impact. The plan is to collect and review the data and use the money to address the specific needs of students and address any learning gaps that occurred due to the coronavirus pandemic. A motion to approve the web report and narrative was made by L. Holland. Second by M. Reilly. No objections. No abstentions.

***Governance Report***

S. Nagle provided an update. There are three candidates for Board positions. The Governance Committee is in the process of setting up interviews for the three candidates.

**Executive Session**

Motion to move into executive session by M. Reilley. Second by J. Salomone. Moved into executive session at 6:48 pm. Returned from executive session at 6:59 PM.

Motion to adjourn by M. Reilley. Second by L. Holland. Meeting adjourned at 7:00 pm.