

**Citizen Budget Oversight Committee**

**Meeting Minutes**

Meeting Date: January 16, 2020

Commencement: 6:40 PM

Adjournment: 7:18 PM

Location: First State Montessori Academy

**In attendance**: Courtney Fox, Liz Madden, Jill Pyle, Robbie Smith, Dick Riggs, Rob Tice, Matt Petrin and Karen Thorpe (via phone)

**Regrets**: Mary Falkenburg, Zeke Allinson

**Minutes:**

1. Reviewed Monthly Budget Report – Presented by Karen Thorpe
	1. No objections or concerns noted
	2. Revenues and expenditures are trending as expected
	3. Capital budget includes upgrades to the playground, a new roof and hallway floors
2. New business
	1. Courtney noted that the new HVAC system was in the last stages of install
3. Next meeting was scheduled for Thursday, 03/19/2020 at 6:30 PM
4. There being no further business, meeting adjourned at 7:18 PM