



First State Montessori Academy

Board of Directors Meeting Minutes

Meeting Date: October 25, 2018

Call to order: 6:18 pm

Adjournment: 6:49 pm

Location: First State Montessori Academy Lower School

Present: Zeke Allinson, Angela Angeny, Sara Grant (Stabb), Courtney Loughney, Sarah Nagle, Meghan Newberry, Kyara Panula, Aubria Nance Phillips, Mike Reilly, DaWayne Sims

Regrets: Jed Donahue, Courtney Fox, Chanda Gilmore, Janine Salomone

D. Sims opened meeting by welcoming guests and asked for public comment.

Prior to public comment, a motion was made by Z. Allinson to approve two resolutions discussed during Executive Session on October 25, 2018. Second by C. Loughney. No objections or abstentions. Resolutions approved.

Public Comments

Public comments were given by two guests. Guests were thanked for their comments by Board Chair.

September Board Meeting Minutes

K. Panula motioned to approve the September 27, 2018 public session minutes M.Reilly seconded. No objections. No abstentions. Minutes approved.

Reports

Finance Committee: Z. Allinson reviewed September monthly narrative web reports. Z. Allinson advised a draft of the audit has been received and reviewed with no concerns identified. Reviewed projected budget and identified a surplus of \$100,000 (or more) from the state due to a recalculation of state funding. We have not yet identified if this is a one-time recalculation or annual calculation.

Z. Allinson confirmed he, along with the Head of School, are working with our financial consultant to put together a tabulation of funds spent to date and projections, as requested in the September board meeting. This will be circulated once finalized.

Motion to approve September report made by M. Reilly. Second by A. Nance Phillips. No objections or abstentions. Monthly narrative web report approved.

Development Report: K. Panula provided an update on behalf of Committee Chair, Jed Donahue. The Board and PTO are working hand in hand on events and grants to encourage sharing our message in the community. The annual fund is being “revamped” in 2019, taking it out of the holiday and tax season; however, families and community members can still give in 2018.

The five year celebration planning is underway. This will be an incredible celebration held at the end of March. We are working on structure and committees and will need volunteers. This is a fundraiser for the capital campaign. The PTO branches meeting, immediately following the board meeting, will provide additional details on the event.

Board Chair thanked everyone for their work thus far.

M. Reilly requested clarification on the date of the next board meeting. Board Chair confirmed next meeting is Thursday, December 6, 2018.

Angela Angeny motioned to adjourn. Z. Allinson seconded. No objections.

Meeting adjourned at 6:49 pm.