



# First State Montessori Academy

## **Board of Directors Meeting Minutes**

**Meeting Date: January 25, 2018**

**Call to order: 7:06 p.m.**

**Adjournment: 8:30 p.m.**

**Location: First State Montessori Academy**

**In attendance:** DaWayne Sims, Beth Carter, Angela Angeny, Zeke Allinson, Kyara Panula, Erin Carroll, Janine Salomone, Jed Donahue, Meala Duckworth, Aubria Nance Phillips, Gina Castelli, Courtney Fox, Natalie Marchiani

**Regrets:** Yvonne Nass, Chandra Gilmore

### **Committee Minutes:**

1. Review and Approval of BOD meeting minutes from December 7, 2017
  - a) Motion to accept made by J. Donahue
  - b) Motion Second by A. N. Phillips
  - c) Motion Passed
  
2. Presentation of Monthly Finance Report, November – FY '18
  - a) Review of monthly cash flow and web report – presented by D. Sims
  - b) No exceptions noted
  - c) Motion to accept made by J. Salomone
  - d) Motion Second by Z. Allinson
  - e) Motion Passed
  
3. Presentation of Governance Committee report
  - a) Presented by B. Carter
    - i) Introduction of N. Marchiani as new BOD Teacher representative

4. Development Committee update
  - a) Presented by K. Panula
    - i) Reviewed Development Committee notes from 1.11.18 Committee meeting
  - b) Capital Campaign Overview – presented by C. Fox
    - i) Reviewed Capital Campaign Summary as of 1.10.18
    - ii) Discussion regarding estimated cost of Phase 2 of Upper School renovations
5. BOD Strategic Planning Updates
  - a) Presented by A. Angeny
6. Presentation of Head of School Report
  - a) Presented by C. Fox
    - i) Detailed review of Organizational Framework report card for FSMA
7. New Business
  - a) **\*\*\* Board Motion to Executive Session \*\*\***
  - b) **\*\*\* Board Return from Executive Session \*\*\***
  - c) No additional New Business noted
  - d) No Public Comment noted
8. Adjournment