



# First State Montessori A c a d e m y

## **Public Session Board Minutes**

**Meeting Date:** Thursday, June 22, 2017

**Call to Order:** 6:30 p.m.

**Adjournment:** 7:34 p.m.

**Location:** First State Montessori Academy Carousel Room

**Present:** Zeke Allinson, Angela Angeny, Erin Carroll, Beth Carter, Jed Donahue, Meala Duckworth, Courtney Fox, Chanda Gilmore, Yvonne Nass, Aubria Nance Phillips, Janine Salomone, DaWayne Sims

**Regrets:** Gina Castelli, Ryan Connell, Karen Grandell, and Kyara Beck

## **Review of BOD meeting minutes from May 23, 2017**

DaWayne Sims name omitted and spelled incorrectly. Meeting minutes needs to be added in header. DaWayne motioned to approve with corrections. All in favor. Motion passed.

## **Committee Reports**

### ***Finance Committee***

DaWayne highlighted key points from May financial report. End of year budget pretty much set. Donations represent 53% including a single donation of \$15,500 by a donor who prefers to remain anonymous. FSMA is deeply appreciative of this gift. Final 2017 financials to be presented at July meeting. Chanda motioned to accept. Jed seconded. All in favor. Motion passed. The 2018 budget already accounted for increases in staff salaries, making them comparable to peer institutions. Budget also includes costs associated with renovating upper school. FSMA will no longer contract with Innovative Schools after June 2017.

### ***Governance Committee***

Beth proposed a budget line item for board nominal expenses. Discussion ensued around whether or not to include and type of policy and parameters needed if added. Executive Committee tasked to further discuss and report back.

FSMA board meetings will be held at 6 p.m. the fourth Thursday of every month. If date falls on a Branches night, meeting will start at 7 p.m. There will be no August meeting due Meet the Teacher night. In lieu of this, board members are encouraged to attend the DCSN Charter Learning and Collaboration Summit on August 2, 2017.

Upcoming FSMA BOD meeting dates and times:

July 27, 2017 @ 6 p.m.

September 21, 2017 @ 7 p.m.

October 26, 2017 @ 6 p.m.

November & December will be combined and held December 7 @ 6 p.m.

***Development Committee***

Committee hit its target on each action step for 2017. Creating plan for 2018 and major priorities will be seeking funding for upper school renovation and furthering grant proposals. Board reminded of responsibilities as members and networking for monetary and non-monetary support of the school.

**Head of School**

Report tabled until July 2017 meeting as to include Smarter Balance results.

**Old Business**

Executive committee will develop vision statement, which will lend itself to strategic plan.

**New Business**

Erin Carroll and Yvonne Nass completed Head of School review and DPASS will be submitted.

Janine suggested the establishment of an orientation committee and volunteered her input due to her extensive experience in it.

DaWayne motioned to adjourn. Angela seconded. Meeting adjourned at 7:34 p.m.

Respectfully submitted by Chanda Gilmore, Secretary