



# First State Montessori Academy

## **Board of Directors Meeting Minutes**

**Meeting Date: January 26, 2017**

**Call to order: 7:10 p.m.**

**Adjournment: 7:38 p.m.**

**Location: First State Montessori Academy**

**In attendance:** Erin Carroll, Beth Carter, Gina Castelli, Ryan Connell, Jed Donahue, Meala Duckworth, Courtney Fox, Chanda Gilmore, Karen Grandell, Yvonne Nass, Kyara Panula

**Regrets:** Zeke Allinson, Angela Angeny, DaWayne Sims

### **Committee Reports:**

1. Review of BOD meeting minutes from December 8, 2016.
  - a) Motion to approve minutes made by Ryan Connell
  - b) Motion seconded by Kyara Panula
  - c) All in Favor
  - d) Motion Passed
2. Presentation of December 2016 Finance Report by Courtney Fox.
  - a) Motion to accept Finance Report made by Gina Castelli
  - b) Motion seconded by Jed Donahue
  - c) All in Favor
  - d) Motion Passed
3. Presentation of Development Committee report by Jed Donahue
  - a) Committee updated talking points for BOD members.
  - b) Planning May 2 community event at school in conjunction with teacher appreciation week.
  - c) Reminder to contribute to annual fund.
4. Presentation of Head of School Report by Courtney Fox
  - a) 91 open spots projected in K, 2, 3 for 2017-18 academic year. Currently have 550 applications.
  - b) Working on building relationships with surrounding community starting with Walnut St. YMCA

and Ministry of Caring.

- c) Extended contract for K/1 reading coach for teachers.
- d) Received positive feedback from on-site special education audit last month.

**Old Business:**

- 1. Future Board Meeting Dates and Times
  - a. 2/23 8:15 AM
  - b. 3/23 7:00 PM (Branches meeting. PTO at 6 p.m.)
  - c. 4/27 8:15 AM
  - d. 5/25 6:30 PM
  - e. 6/22 8:15 AM
- 2. Yvonne Nass will report out to Governance committee results of Board Self-Evaluations.

**News Business:**

- 1. Yvonne Nass thanked the committee and board for all their hard work.

Chanda Gilmore motioned to adjourn meeting. Gina Castelli seconded. Meeting adjourned at 7:38 p.m.

Respectfully submitted by Chanda Gilmore, Secretary