



# First State Montessori Academy

## **Board of Directors Meeting Minutes**

**Meeting Date: October 27, 2016**

**Call to order: 7:12 p.m.**

**Adjournment: 7:55 p.m.**

**Location: First State Montessori Academy**

**In attendance:** DaWayne Sims, Yvonne Nass, Courtney Fox, Beth Carter, Meala Duckworth, Angela Angeny, Ryan Connell, Zeke Allinson, Gina Castelli, Kyara Panula

**Regrets:** Chandra Gilmore, Erin Carroll, Jed Donahue

### **Committee Minutes:**

1. Review and Approval of BOD meeting minutes from September 22, 2016
  - a) Motion to accept made by R. Connell
  - b) Motion Second by G. Castelli
  - c) Motion Passed
  
2. Presentation of Monthly Finance Report, Sept 2016 – FY ' 17
  - a) Review of monthly cash flow and web report – presented by Z. Allinson
  - b) No exceptions noted
  - c) Motion to accept made by B. Carter
  - d) Motion Second by D. Sims
  - e) Motion Passed
  
3. Presentation of Governance Committee report
  - a) Presented by B. Carter
  - b) Review of Governance Committee minutes from October 12, 2016 session
  - c) Motion to accept Gov. Committee recommendation to alternate future scheduled BOD meetings between morning and evening session times; made by M. Duckworth
  - d) Motion Second by A. Angeny
  - e) Motion Passed

- f) Motion to accept Gov. Committee recommendation to appoint Karen Grandell to the position of Teacher Director - FSMA BOD; made by G. Castelli
  - g) Motion Second by A. Angeny
  - h) Motion Passed
4. Presentation of Head of School Report
- a) presented by C. Fox
  - b) Highlight Vocab Parade and special thanks
  - c) Highlight Camp Tockwogh and video presentation
5. Old Business
- a) Presented by A. Angeny
  - b) BOD retreat wrap up and immediate steps review

**New Business discussions:**

- ❖ Review of full Organizational Framework
- ❖ Current state of BOD training requirements circulated by B. Carter
- ❖ Status of Background Check for full BOD body
- ❖ All additional activities in support of FSMA to be included in output reporting
- ❖ Acknowledgement of G. Castelli participation in recent Responsive Classroom training
- ❖ 11/5/16 Delaware Choice Expo @ Arsht Hall; UofD Wilmington Campus
- ❖ FSMA Adult Mixer taking place @ Ernest & Scott Taproom; 902 N. Market Street, Wilmington, DE 19801; on 11/11/16