



First State Montessori Academy

Board of Directors Meeting Minutes

Meeting Date: July 21, 2016

Call to order: 7:40 p.m.

Adjournment: 9:05 p.m.

Location: First State Montessori Academy

In attendance: DaWayne Sims, Yvonne Nass, Courtney Fox, Beth Carter, Mela Duckworth, Jed Donahue, Angela Angeny, Erin Carroll, Ryan Connell,

Regrets: Gina Castelli, Kyara Panula, Zeke Allinson, Chanda Gilmore

Committee Minutes:

1. Review and Approval of BOD meeting minutes from June 23, 2016
 - a) Motion to accept made by B. Carter
 - b) Second by R. Connell

2. Presentation of Monthly Finance Report, end of fiscal year budget; presented by C. Fox
 - a) Review of monthly cash flow and web report
 - b) No exceptions noted
 - c) Motion to accept made by J. Donahue
 - d) Second by D. Sims

3. Presentation of Governance Committee report
 - a) Review of Governance Committee meeting minutes from July 7, 2016

4. Presentation of Head of School Report
 - a) Review of "5 Essentials Executive Summary"
 - b) School activity Summary
 - c) Preparation for 2016-2017 school year updates

New Business discussions:

5. DPAS-II Summative Evaluation for Head of School is completed.
 - a) Full review to take place during next scheduled Board meeting

6. FSMA website monitoring report meets standards

7. Follow up discussion on BOD retreat takeaways, specifically the BOD development initiatives in conjunction with J. Tillman Consulting
 - a) BOD agrees to engage J. Tillman Consulting to complete initial training from BOD retreat
 - b) BOD also agrees to explore addition of training line item in school budget.