



First State Montessori Academy

Citizen Budget Oversight Committee

Meeting Minutes

Meeting Date: December 16, 2014 @ 6:30 p.m.

Commencement: 6:30 PM

Adjournment: 7:30 PM

Location: First State Montessori Academy

In attendance: Courtney Fox, Liz Madden, Jodi O’Ferrall, Jill Pyle, DaWayne Simms, Kelly Veacock

Regrets: Zeke Allinson, Sean Boyd, John Carwell (DE DOE), Karen Thorpe (Innovative Schools)

Minutes:

1. Reviewed and adopted CBOC meeting minutes from November 20, 2014
2. Reviewed status of teacher data (credentials, experience, etc.) in state systems
3. Reviewed Monthly Budget Report (Nov 30 – FY 15)
 - a. Clarified Facilities lease expense – encumbered includes current month plus next two months, so numbers are accurate as shown on reports
 - b. Reviewed list of payees that have received monies from school and clarified services provided by those not readily recognizable. No issues or concerns noted.
 - c. Discussed number of IEPs for current year – there are 36, only 15 of which are actually funded (there is no funding for IEPs in grades K-3). No issues or additional questions noted.
 - d. Approved report for presentation to board at meeting on 01/08/15.
4. Reviewed list of committee members and noted that no changes are anticipated for 2015.
5. Next meeting – Thursday, 01/15/15 at 6:30 PM
6. There being no further business, meeting adjourned at 7:30 PM