



# First State Montessori Academy

## Citizen Budget Oversight Committee

### Meeting Minutes

Meeting Date: February 19, 2015  
Commencement: 6:38 PM  
Adjournment: 8:24 PM  
Location: First State Montessori Academy

**In attendance:** Courtney Fox, Liz Madden, Jill Pyle, DaWayne Sims, Kelly Veacock, Zeke Allinson, Karen Thorpe (Innovative Schools)

**Regrets:** John Carwell (DE DOE), Sean Boyd, Jodi O'Ferrall

### **Minutes:**

1. Reviewed and adopted CBOC meeting minutes from January 15, 2015
  - a. Motion made by Jill Pyle and Second by DaWayne Sims
2. Reviewed Monthly Budget Report (Jan 31 – FY 15)
  - a. General inquiries only; no significant concerns with the report as presented
  - b. Approved report for presentation to the FSMA Board at their next scheduled meeting
3. Overview, provided by Courtney Fox, of the State Charter School Performance Framework
4. Overview, provided by Courtney Fox, of transactional history of FSMA external account with PNC
5. Discussion around establishing a reporting framework around FSMA fixed assets policies and procedures.
6. Next CBOC meeting confirmed – Thursday, 03/19/15 at 6:30 PM