

First State Montessori Academy

Deep roots, new branches



Thursday, June 12, 2014

Location: First State Montessori Academy,
1000 French Street, Wilmington, DE 19801

Board Meeting – Executive Session

Time: 6:30 p.m.

Agenda:

- I. Call to Order/ Approval of Agenda
- II. Topics to be discussed:
 - a. Review of Future Meeting Dates
 - b. CBOC Creation and Meeting
 - c. Innovative Schools Support
 - d. Interim Board Meetings
 - e. The Hire of FSMA Special Ed Teacher
 - f. Transportation and Busing

Founding Board Meeting – Public Session Minutes

In Attendance: Courtney Fox, Yvonne Nass, Laura Messinger, Hunter Clarke-Fields, Beth, Erin

Absent: Jessie Keith, Corey Lamborn, Katie McCormick, Sean Boyd, Veena Rao, Gregg Moist, Heather Townsend

Public Session:

I. Fund Raising:

- a. Tree and Leaf donations will be due by June 30, 2014 to be placed on the mural by the first day of school.
- b. We received a full sponsorship of \$22,000.00 for a room from a generous donor that Courtney had met on the train to Washington DC. This donor prefers to remain anonymous.
- c. Courtney has indicated that this donor is also interested in helping FSMA find other generous sources for fundraising.
- d. With the \$22,000.00 room donation, we have met our yearly target for fund raising.
- e. The next FSMA fund raising event will be held at Ulysses on June 26, 2014 from 6:00 to 9:00 pm. The ESPN personality Keith Law may be participating in the event
- f. With the formation of the PTO, small-scale fund raising will be transitioning to the PTO going forward, shifting the role of the board with respect to more grassroots fund raising efforts.
 - o The FSMA PTO is forming their own 501C3.
 - o The FSMA Board discussed the options of having a yard sale for materials in the school. We plan to ask the newly formed PTO to manage this effort.

II. Enrollment:

- a. Currently we have our maximum number of students at 280.
- b. Currently, we have waiting lists for all grade levels.

III. CBOC Formation:

- a. The first FSMA CBOC group has been formed and will be meeting for the first time on June 19, 2014.
- b. The FSMA CBOC members are heavily experienced in finance.
- c. A key member of our CBOC has prior CBOC experience and will be coordinating training for the group.

IV. Building Status:

- a. The School has received its temporary CofA, and the state has said that this is adequate for the June 15, 2014 deadline. Our full CofA was received on June 12, 2014.
- b. The building deal has closed, and we have signed the lease with our landlord.
- c. Unwanted playground equipment is being removed the week of June, 12, 2014.
- d. Alarm calls (fire and security) are now being directed to Courtney Fox.
- e. We need to investigate the acquisition of a 'Knock Box' that allows emergency responders to enter the building without destroying the doors.
- f. Beth is searching for a contractor who can patch the holes in the playground.
- g. We discussed having a yard sale to liquidate the materials that are not needed, like the cradles and toddler beds.
- h. Material requirements for furniture are expected to be very small.

V. Public Comment Topics:

- a. Busing for aftercare was asked about, and we emphasized that FSMA will bus to any aftercare within 5 mile radius.
- b. After-school enrichment programs were discussed and we emphasized that such programs would be available sometime after the school year starts and that they would be fee based.
- c. A parent asked for a list of aftercare options. The board decided not to create such a list for fear of favoring specific programs.
- d. A question was raised on the availability of music lessons for specific instruments; this is expected but not in Year 1.
- e. Questions on Busing were brought up. The board stressed that more information would be available after August 1st.

VI. Adjournment