



First State Montessori A c a d e m y

Executive Session Board Meeting

10/25/2014

6:30pm to 7:30pm

1000 French Street Wilmington Delaware

Budget

Budget and Financial summary Report (Sean)

Governance

Entering the next phase for the Board (Gregg)

School Operations

DOE Communications (Courtney)

Staffing: Performance or staffing issues (Courtney)

Disciplinary Committee Status (Courtney)



First State Montessori Academy

Public Session Board Meeting

10/25/2014

7:30pm

1000 French Street, Wilmington Delaware

Attendance

Present: Courtney Fox, Gregg Moist, Sean Boyd, Katie McCormick, Hunter Clarke-Fields, Gina Castelli, Beth Carter, Corey Lamborn, Erin Carroll, Jessie Keith, Yvonne Nass

Absent: Heather Townsend, Veena Rao, Laura Messinger

Governance

Present meeting minutes from August (Jessie)

The minutes were not brought to the meeting to be distributed, so Corey will distribute via email to the board.

Vote minutes into record (Gregg)

The minutes will be voted on at the October meeting.

Introduction of CBOC

Several members of the CBOC were in attendance. CBOC members introduced themselves and gave an overview of their role and responsibilities. The CBOC serves in a monitoring capacity. They receive monthly budget reports from Innovative Schools and work to reconcile the numbers provided and ensure that expenditures are assigned to the correct categories.

There still needs to be some discussion around the processes and relationship between the CBOC and the board of directors.

The CBOC presented the high-level overview and the detailed budget breakdown for August and explained how the two work together.

Budget

Status of Financial Reports for August (Sean)

The August budget was presented by the CBOC as discussed above. The budget numbers presented by the CBOC matched those that Sean had in his



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budget.

Vote August Report into Record (Gregg)

Katie McCormick moved to approve August budget pending the addition of the word 'preliminary' to the title of the budget. Jessie Keith seconded, and all remaining board members agreed to approve.

Presentation of potential Financial Reporting Process (Gregg)

not done at this meeting

Board Vote on Financial Reporting process (Gregg)

not done at this meeting

Operations

Path to Montessori Accreditation (Courtney)

Courtney presented the current status of FSMA's path to Montessori accreditation. We are currently in the process of becoming an initiate member of the American Montessori Society (\$600 fee). AMS is currently working to decide if the 2-year age grouping (rather than only the traditional 3-year grouping) will be acceptable. In our initial charter, it was stated that accreditation would be obtained within 3 years. However, because we need to wait for the AMS decision about age groupings, it is unlikely that we could obtain accreditation before 5 years. A charter modification may be needed, but this is unlikely.

Change to Student Headcount (Courtney)

No longer applicable

PTO: Activities and Summary of Fundraising

The FSMA PTO has done an incredible job thus far. They have gotten the food service up and running smoothly, organized a workroom where teachers can drop off tasks that a PTO volunteer can help



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with during the day, established classroom communicators, initiated fundraising activities (which will support sending the staff to the annual AMS meeting in Philadelphia in the spring), and much more.

The PTO president, Angela Angeney, has been nominated for a cornerstone award for IDEA.

General Topics **Public Comment**
 Adjournment